

Covering Notes
for Primary Care Doctor’s Application to Enrol in the
Colorectal Cancer Screening Programme

(Please read these notes carefully before completing the Application Form)

1. A registered medical practitioner (within the meaning of the Medical Registration Ordinance (Cap. 161) (“the Ordinance”)) who (i) holds a valid practising certificate issued under the Ordinance and (ii) has successfully enrolled in the Electronic Health Record Sharing System (“eHRSS”) and the Primary Care Directory* may apply to enrol as Primary Care Doctor for the Colorectal Cancer Screening Programme (“the Programme”).

** Prerequisite for Government-subsidised Primary Healthcare Programmes*

The Government requires doctors participating in Government subsidised primary healthcare programmes, including inter alia, the Colorectal Cancer Screening Programme (CRCSP), to be enlisted in the Primary Care Directory with effect from 6 October 2023. For further details and enrolment on the Primary Care Directory, please refer to https://www.pcdirectory.gov.hk/files/pre_requisite_for_gov_subsidised_ph_programmes.pdf.

2. Transaction Documents include:
 - Application Form (Appendix A)
 - Authority for Payment to a Bank (Appendix B)
 - Definitions, Terms and Conditions of Agreement for Primary Care Doctor (Appendix C)
3. To apply to enrol in the Programme, you must complete Application Form (Appendix A) and Authority for Payment to a Bank (Appendix B) and submit all required information and documents.
4. If you are employed or engaged by a Health Care Provider (defined in Note 1 below) to provide services with respect to the Programme, or if you provide the relevant services under the name of a Health Care Provider (whether as the sole proprietor, one of the partners, shareholders, directors or other officers of such Health Care Provider), the Health Care Provider must also complete and sign Appendix A and Appendix B together with all required information related to the Health Care Provider.
5. Moreover, if
 - (a) You are employed or engaged by more than one Health Care Provider to provide health care services; or

- (b) You provide health care services under the name of more than one Health Care Provider (whether as the sole proprietor, one of the partners, shareholders, directors or other officers of the Health Care Provider); or
- (c) You provide health care services in the circumstances described in both (a) and (b) above,

You and the Associated Health Care Provider (if any) must each complete, sign and submit a separate set of Appendix A and Appendix B in respect of each Health Care Provider.

- 6. The Government will notify you in writing (“Notification”) the result of your application within 30 calendar days of submission of the requisite information and documents.
- 7. If your application is successful, a binding Agreement (defined in the Definition section of the Definitions, Terms and Conditions of Agreement for Primary Care Doctor (Appendix C)) shall be constituted between the Government, you and the Health Care Provider specified in the Application Form on the date of the Notification.
- 8. Without prejudice to any provision of the Application Form and other Transaction Documents, by submitting the Application Form, you and the Associated Health Care Provider (if any) are taken to have agreed to observe and comply with all the terms and conditions of the Transaction Documents.
- 9. For enquiries concerning the application, please contact:
Programme Office, CRC Screening Programme, Department of Health
19/F, Kwun Tong View, 410 Kwun Tong Road, Kwun Tong, Kowloon
Tel no.: 3565 5665

Note 1

“Health Care Provider” means

- (a) an organisation (whether incorporated or not) enrolled in eHRSS which employs or engages a registered medical practitioner within the meaning of the Medical Registration Ordinance (Cap. 161) (“Registered Medical Practitioner”) to provide health care services to any person; or
- (b) an organisation enrolled in eHRSS (whether incorporated or not):

- (i) under whose name a Registered Medical Practitioner provides health care service to any person; and
- (ii) of which the Registered Medical Practitioner is the sole proprietor, partner, shareholder, director or other officer (other than in a capacity referred to in (a) above).